

March 12, 2020

Dear Friends,

As we continue to get updated information regarding the outbreak of COVID-19 in the United States, ensuring our employees and members served are in a safe and healthy environment is our first priority. The Centers for Disease Control and Prevention (CDC) has recommended a variety of steps that we are implementing to help reduce the potential for the virus. We have shared some of those with you in our recent communication.

We have created multiple work groups tasked with creating guidelines and impactful solutions related to our response to this pandemic, all overseen directly by our Executive Leadership Team. Today, we want to update you regarding the provision of services in ICF/ID and RCF facilities.

- We continue to educate and equip our employees with critical information regarding the symptomology and active prevention of COVID-19 both for themselves and the individuals they serve.
- We are placing restrictions on meetings and travel for employees so potential exposure to the virus can be minimized. These restrictions will be in place through April 30, 2020 at which time we will reassess.
- We will encourage clients to limit non-essential activities in the community and will support them in identifying risks and options. If you have any recommendations, please feel free to share those with us.
- At this time, we request that family and friends **do not** visit any of our ICF/ID facilities. Out of an abundance of caution, we are limiting all visitors to our facility unless absolutely necessary. We are posting signs on our entryway doors to notify visitors of this policy and actively screening individuals who need to come into the building.

We understand that connecting with your loved ones is incredibly important, and there are a variety of other ways you might consider communicating with them. These may include telephone and email. If you believe a visit to the facility is necessary, we request that you contact the Director at the location to make appropriate arrangements.

Please make sure we have your most current emergency contact information. We want to make sure we efficiently communicate with you should there be any new developments.

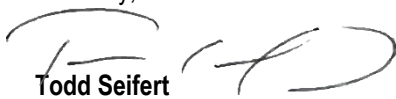
Here are the facility directors along with their contact information...

Location	Director	Email Address	Office Phone	Cell Phone
Guttenberg & Garnavillo	Jill Grawe	<a href="mailto:jgrawe@imagineia.org">jgrawe@imagineia.org</a>	(563) 652-5252 x4008	(563) 880-2603
Andrew	Eudora Beckley	<a href="mailto:ebeckley@imagineia.org">ebeckley@imagineia.org</a>	(563) 748-2800 x1264	(563) 659-7334
Maquoketa	Chris Kertels	<a href="mailto:ckertels@imagineia.org">ckertels@imagineia.org</a>	(563) 652-5252 x1250	(563) 212-7571
De Witt	Amanda Scharff	<a href="mailto:ascharff@imagineia.org">ascharff@imagineia.org</a>	(563) 652-5252 x1110	(563) 249-0395
Oskaloosa	Jamie Van Renterghem	<a href="mailto:jvanrenterghem@imagineia.org">jvanrenterghem@imagineia.org</a>	(563) 652-5252 x3004	(563) 221-2963
Corning & Creston	Cathay Pringnitz	<a href="mailto:cpringnitz@imagineia.org">cpringnitz@imagineia.org</a>	(563) 652-5252 x2003	(563) 221-3845
Clarinda	Kayla Samo	<a href="mailto:ksamo@imagineia.org">ksamo@imagineia.org</a>	(563) 652-5252 x2006	(515) 705-9283

This and other information will be posted on our website at [www.imagineia.org](http://www.imagineia.org). Visit the News & Events page for future updates and feel free to reach out with questions. Information on the virus changes daily – we will attempt to communicate and keep everyone updated as we go.

Thank you for your partnership in supporting individual achievement!

Sincerely,



**Todd Seifert**  
Chief Executive Officer



**Central Regional Office**  
1701 3<sup>rd</sup> Avenue East, Ste. 6  
Oskaloosa, IA 52577  
641-673-3459  
641-673-0195 (fax)

**Eastern Regional Office**  
4504 Westside Drive  
Dubuque, IA 52003  
563-652-5252  
563-557-7102 (fax)

**Northeastern Regional Office**  
602 Kosciusko St.  
Guttenberg, IA 52052  
563-231-4500  
563-252-3812 (fax)

**Southeastern Regional Office**  
108 East Industrial Street  
DeWitt, IA 52742  
563-652-5252  
563-659-6100 (fax)

**Western Regional Office**  
2246 Loomis Avenue  
Corning, IA 50841  
712-581-0301  
641-322-3650 (fax)