

April 2, 2020

Imagine Friends & Family,

As we monitor the response to the COVID-19 outbreak as demonstrated by government and public health officials, we continue to measure our own activity and policies, making adjustments as necessary. We have determined that an important change with regard to visits, both to and away from our residential and licensed locations is necessary.

Effective immediately, the following parameters are in effect:

Visitors to Residential and Licensed Locations

To minimize the spread of COVID-19 and the severity of illness, no visitors are allowed on site in any of Imagine's residential or licensed locations. Special circumstances considered essential to service provision can be reviewed and approved at the discretion of the Chief Operating Officer.

If visitors are allowed, specific instruction regarding expectations during visits will be provided before entry into the home. Instruction will include expectations regarding hygiene, personal protective equipment, social distancing, and other matters of etiquette. Tracking of all visits will be recorded, including the date & time of the visit and individuals involved in the interaction for follow up purposes.

Any person with a fever, other symptoms of COVID-19, or are unable to demonstrate proper use of infection control techniques will be restricted from entry.

Specific screening criteria for entry will include the following:

- presence of fever (greater than 100.4 degrees)
- signs and/or symptoms of respiratory infection (cough, shortness of breath)
- taken a cruise or traveled to a country with a level 3 warning within the last 14 days
- live with someone who has symptoms of COVID-19 or has tested positive for COVID-19
- had close contact (within 6 feet for more than 2 minutes) with a person who is visibly sick with respiratory symptoms (ie, sneezing, coughing) or says they are sick with fever or respiratory symptoms

Time away from Home (HCBS Settings)

Individuals served will continue to have alone time as outlined by their Individual Service Plan. Staff will educate and encourage individuals to follow executive orders from the Iowa Governor's office which speak to limiting travel in the community to essential shopping and activities. Individuals will be asked to avoid going to the homes of others to limit the spread of the virus.



Home visits, including overnights away from the home, are prohibited until further notice. If a guardian chooses to take a client home, Imagine will not be able to accept the person back to the site for an extended period of time which may be until the Public Health Disaster Emergency has been lifted.

Home Visits for this in Licensed Facilities (ICF/ID, RCF/PMI, & RCF)

Home visits are prohibited until further notice. If a guardian chooses to take a client home Imagine will not be able to accept the person back to the facility for an extended period of time which may be until the Public Health Disaster Emergency has been lifted.

After lengthy consideration, we feel this is the best course of action to protect those we serve and support as well as our dedicated employees. We thank you for your understanding during these unprecedented times. Your partnership is appreciated!

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Seifert".

Todd Seifert

Chief Executive Officer

