



COVID-19 Weekly Update



Friday, July 10, 2020

Face Coverings in the Workplace

Following a recent informal survey of our employees along with similar organizations to ours regarding the required usage of face coverings in the workplace, we are responding by implementing the following requirement effective **Monday July 13, 2020** until further notice:

Ensuring our employees and individuals-served are in a safe and healthy environment is our first and highest priority. As we continue to get updated information regarding the outbreak of COVID-19 in the United States, all employees are now required to wear a face-covering that covers his or her mouth and nose at all times while in the workplace.

The type of face-covering used will vary based on the level of precautions required, such as standard and contact, droplet or airborne infection isolation precautions. This will determine whether a simple face-covering or official Personal Protective Equipment (PPE) is required. Previous guidance given regarding the use of Personal Protective Equipment (PPE) outlining circumstances and settings in which employees are required to wear appropriate Personal Protective Equipment (PPE) will continue to be followed. PPE is provided to each employee along with instructions on how to wear, clean and dispose of it.

Detailed guidance is provided to our employees regarding the safe use and care of both simple face-coverings and official Personal Protective Equipment.